



EPPING TOWN COUNCIL

EPPING HALL, ST JOHNS RD, EPPING, ESSEX CM16 5JU

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TO ALL MEMBERS of EPPING TOWN COUNCIL:

You are hereby summoned to attend an **EXTRAORDINARY MEETING** of the **Epping Town Council** which is to be held in the **Conference Room, Epping Hall, St Johns Road, Epping** on **Wednesday, 20th January 2021** at **6.00pm** in order to transact the following business:

Grahame Scruton

Grahame Scruton, Town Mayor
14th January 2021

A G E N D A

1. APOLOGIES FOR ABSENCE

To receive any apologies and reasons for absence.

2. DECLARATIONS OF INTEREST

Members are invited to declare disclosable pecuniary interests and other interests, along with the nature of those interests, in relation to any item on this agenda.

3. DISPENSATIONS

To receive requests for dispensations from members concerning any item of business on this agenda.

4. PUBLIC PARTICIPATION - QUESTION TIME

The Mayor will invite public comments and responses in relation to items on this agenda. *Individuals will be permitted a maximum of three minutes each (total time for this session will be decided at the start of the meeting).*

5. EXCLUSION OF PRESS AND PUBLIC

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

6. LOWER SWAINES PLAYGROUND REFURBISHMENT (Attachments A & B)

Epping Playground Association have met with the Playground Working Party to discuss the tenders received for the Lower Swaines playground refurbishment.

The tender process was conducted in accordance with Council's procurement process. Each tender was marked against a scoring criteria by the Town Clerk and Playground Association, supported by the Working Party.

A RECOMMENDATION is made as per **Attachment A**. Supporting documentation can be found as per **Attachment B**.

RECOMMENDATION: Epping Town Council should **APPROVE** the RECOMMENDATION as per **Attachment A** and **AUTHORISE** the Town Clerk to progress the Lower Swaines playground refurbishment with Epping Playground Association and Playground Working Party, if necessary.

Council is requested to **CONSIDER** the RECOMMENDATION and **DECIDE** what to do.

In accordance with the Public Bodies (Admission to Meetings) Act 1960, members of the public and press are welcome to attend the meeting. Members of the public will only be permitted to speak at the beginning of the meeting during Public Question Time.