

**MINUTES of the JACK SILLEY PROJECT COMMITTEE**  
Held at Epping Hall on **Tuesday 26<sup>th</sup> June 2018 at 9.30am.**

**PRESENT:** Cllr H Pegrum (Chairman)  
Cllr L Burrows  
Cllr Mrs B Scruton  
Cllr M Wright

**OFFICER:** Beverley Rumsey (Town Clerk)

**ADVISER:** Alan Lamb (Project Manager)

**96 APOLOGIES FOR ABSENCE**

Apologies were received from Cllr A Church and Cllr J Whitehouse.

**97 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**98 DISPENSATIONS**

There were no dispensations.

**99 PUBLIC PARTICIPATION – QUESTION TIME**

There were no public questions or comments.

**100 EXCLUSION OF THE PRESS AND PUBLIC**

It was **RESOLVED** that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

**101 JACK SILLEY PAVILION & STONARDS HILL REFURBISHMENT**

Members discussed the two headings under this agenda item.

It was **RESOLVED** that:

- (i) Council accept the tender (version 3 revised; additional paper) having deleted any items not deemed necessary and thus reducing the cost of this part of the main works to approximately £237,500.
- (ii) Adjustments would be made to the roof to minimise damp and vandalism;
- (iii) Anti-climb paint would be used on the rainwater goods;
- (iv) Boilers and water pressure issues would be dealt with under mechanical and electrical services provisions;
- (v) Internal decorations would be completed afterwards at an additional cost;
- (vi) The internal fitting of the café would take place at a separate stage;

- (vii) Fundraising work would be developed through the new Funding Research Officer for the additional wish list.
- (viii) Work would begin in mid July (or as soon as the contractor was in a position to start) and last for approximately 12-14 weeks.

102 **NEXT STEPS**

Committee **CONSIDERED** the next steps under agenda item 101.

**CLOSURE**

The meeting was closed at **10.26am**.

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**Signature of Chairman**

**Date**