

**MINUTES** of the **ORDINARY COUNCIL MEETING** held in the Conference Room, Epping Hall, on **Tuesday 10<sup>th</sup> August 2021 at 7.30pm.**

**PRESENT:**

Cllr M Wright	(Town Mayor & Chair)
Cllr B Scruton	(Deputy Town Mayor)
Cllr N Avey	Cllr S Baker
Cllr C Burgess	Cllr J Duffell
Cllr C McCredie	Cllr H Pegrum
Cllr G Scruton	Cllr J Whitehouse

**OFFICER:** Beverley Rumsey (Town Clerk)

**IN ATTENDANCE:** 1 member of the press, 3 members of the public.

**125 APOLOGIES FOR ABSENCE**

There were apologies for absence from Cllr R Griffiths and Cllr M-L Whitbread, and Cllr J Whitehouse for lateness.

**126 DECLARATIONS OF INTEREST**

Cllr N Avey and Cllr C McCredie declared a non pecuniary interest in agenda item 7 (iv) as Epping Forest District Councillors .

**127 DISPENSATIONS**

There were no dispensations.

**128 PUBLIC PARTICIPATION - QUESTION TIME**

There were public comments regarding Agenda item 7 (iv) Epping Forest District Council: Draft Local Plan main modifications consultation.

Residents expressed their concerns regarding South Epping in Epping Forest District Council's Local Plan Main Modifications Consultation Document.

It was **RESOLVED** that:

- (i) This would be discussed in detail at the Neighbouring Planning Advisory Committee, where a response would be formulated;
- (ii) The residents in attendance should be invited to join that meeting to share their views and aid the responses.

**129 CONFIRMATION OF COUNCIL MINUTES**

It was **RESOLVED** that the minutes of the Ordinary Council Meeting held on 13<sup>th</sup> July 2021 be signed by the Mayor as a true record and adopted by the Council.  
**(Attachment A)**

**130 MINUTES OF COMMITTEE MEETINGS**

It was **RESOLVED** that the signed Minutes of the following Committee meetings be signed by the Mayor as a true record and adopted by the Council.

Planning & General Purposes Committee	13 <sup>th</sup> July 2021	<b>(Attachment B)</b>
Planning & General Purposes Committee	27 <sup>th</sup> July 2021	<b>(Attachment C)</b>

**131 COMMUNICATIONS TO NOTE/REQUIRING DECISION**

**(i) Death of former Town Mayor (1981-1982) Peter Burns**

Council **NOTED** the sad news that former Town Mayor (1981-82) Peter Burns had died.

**(ii) Epping Menorah**

Council discussed the request for support for an ongoing Menorah in Epping, as per **Attachment D1**, on the green outside the former Argus lighting, where it was positioned in 2020.

It was **RESOLVED** that:

(i) Council would offer their support/approval for the Menorah on an ongoing basis.

**(iii) Parking Schemes Consultation: NEPP**

Council discussed the Parking Scheme issue in Kendal Avenue, as per **Attachment D2**.

It was **RESOLVED** that:

- (i) The Town Clerk would write to the North Essex Parking Partnership (NEPP) and express their dissatisfaction at the lack of consultation with the Town Council;
- (ii) The Town Clerk would request that the Kendal Avenue scheme is paused until the Town Council could respond properly.

The items on the agenda were reordered.

Agenda item 13 was dealt with at this point.

Cllr J Whitehouse entered during this item.

Following Agenda item 13, the meeting returned to the order on the agenda from this point.

**(iv) Epping Forest District Council: Draft Local Plan main modifications consultation**

Council discussed Epping Forest District Council's main modifications consultation.

It was **RESOLVED** that:

- (i) Epping Town Council would report how inaccessible the consultation is for residents to Epping Forest District Council;
- (ii) The Neighbourhood Planning Advisory Committee would work on a response to the consultation which would be brought back to Epping Town Council's full Council meeting in September for consideration and approval.

**132 TOWN MAYOR & DEPUTY TOWN MAYOR'S DUTIES**

The duties undertaken by the Town Mayor and Deputy Town Mayor since the Ordinary Council meeting on 13<sup>th</sup> July 2021 were **NOTED**.

**133 REPORTS FROM MEMBERS**

Reports from members were received on meetings or visits since the Ordinary Council meeting on 13<sup>th</sup> July 2021:

Cllr C McCredie	Peter Burns after funeral service	15 <sup>th</sup> July 2021	
	Community Speedwatch	30 <sup>th</sup> July 2021	
	ETC v EFDC petanque match	31 <sup>st</sup> July 2021	
	Police stall Epping Market	2 <sup>nd</sup> August 2021	
Cllr N Avey	Epping Hall meeting	26 <sup>th</sup> July 2021	
	Cllr C Burgess	Epping Hall meeting	26 <sup>th</sup> July 2021
Cllr G Scruton	Police workshop	27 <sup>th</sup> July 2021	
	Police stall Epping Market	2 <sup>nd</sup> August 2021	
	Cllr H Pegrum	Epping Hall meeting	26 <sup>th</sup> July 2021
	Cllr J Whitehouse	Epping Hall meeting	26 <sup>th</sup> July 2021
	Town Show	4 <sup>th</sup> July 2021	

**134 REPORT OF THE TOWN CLERK AND COUNCILLORS QUESTIONS**

The Town Clerk highlighted that work had begun on the tenders for the skate park at Stonards Hill recreation ground.

The Town Clerk highlighted the leaf in the roof at the Jack Silley Pavilion and café which was currently under investigation.

Members discussed recording/camera equipment for the Town Supervisor and suggested further research was necessary in this area that would be pursued. A meeting with the Police would be arranged.

The Safer Epping group would be revisited/reinstated.

Members **NOTED** the report of the Town Clerk.

**135 FINANCIAL REPORT TO 31ST JULY 2021**

Council considered the summary financial report for July 2021, presented by the Town Clerk.

It was **RESOLVED** that:

- (i) The statutory basis for this item be **NOTED** as the Local Audit and Accountability Act 2014;
- (ii) No further action was required at the current time.

**136 ACCOUNTS FOR PAYMENT**

The payment schedules for July 2021 totalling £52,340.73 were **APPROVED** as per **Attachment H**. Payments from Barclays total £43.08 (please note a transfer of £50,000 from Barclays to the Cooperative). Payments from the Co-operative total £51,976.20. Payments from The Co-operative online total: £321.45.

It was **RESOLVED** that:

- (i) The statutory basis for this item be **NOTED** as the Local Audit and Accountability Act 2014;
- (ii) The list of payments for July 2021 were **APPROVED** as presented in the schedule.

Please note: this item was reordered and heard under Agenda item 7 (between items (iii) and (iv), to avoid the Guest Speaker having a long wait.

**137 GUEST SPEAKER: FRIENDS OF SWAINES GREEN**

Brian McGhie spoke about the conservation at Lower Swaines and Lovelocks Meadow by the Friends of Swaines Green. Council **NOTED** this information and thanked the speaker for attending and for the interesting information.

**138 EPPING ROSEBOWL**

Council **CONSIDERED** the entries for Epping Rosebowl 2021.

It was **RESOLVED** that:

- (i) The statutory basis for this item be **NOTED** as the Local Government Act 1972, s111;
- (ii) The Epping Rosebowl 2021 would be awarded to the Theydon Oak;
- (iii) All entrants would be thanked for their excellent submissions.

**139 COUNCILLOR REQUEST**

Council discussed the motion tabled by Cllr S Baker requesting formal approval to write a summary of Epping Town Council meetings for the Epping Community e-newsletter, CM16 Hub.

It was **RESOLVED** that:

- (i) Approval would not be given for a formal piece on behalf of Epping Town Council as factual reports are recorded in Council's minutes and by Council's press releases through Everything Epping Forest; (see Point (ii));
- (ii) All Councillors can write reports/blogs/anything they wish, as long as they do not breach Epping Town Council's (and EFDC's) Code of Conduct or breach Epping Town Council's Media and Social Media Policy and the information is factually correct and in the public domain.

**140 ANNUAL TOWN MEETING**

Council discussed the in-person Annual Town Meeting in 2022.

It was **RESOLVED** that:

- (i) The statutory basis for this item be **NOTED** as the Local Government Act 1972, s9;
- (ii) The Annual Town Meeting would be held on Thursday 21<sup>st</sup> April 2022 at Epping Hall at 6.30pm for a 7pm start;
- (iii) The broad format would follow **Attachment J**.

**141 EPPING PLAYGROUND ASSOCIATION: GRANT SUGGESTION**

Council discussed the **RECOMMENDATION** for the grant for Epping Playground Association, as per **Attachment K**.

It was **RESOLVED** that:

- (i) The statutory basis for this item be **NOTED** as the Local Government (Miscellaneous Provisions) Act 1976, s19;
- (ii) Epping Playground Association would be awarded a grant of £2685.33 to bridge the current interim funding shortfall for part-funded equipment.

**142 STONARDS HILL RECREATION GROUND SKATE PARK WORKING PARTY**

Council discussed the Stonards Hill recreation ground skate park tenders and working party **RECOMMENDATION**.

It was **RESOLVED** that:

- (i) The statutory basis for this item be **NOTED** as the Local Government (Miscellaneous Provisions) Act 1976, s19;
- (ii) A skate park working party would be established and this would be the members of the Stonards Hill recreation ground working party: Cllr N Avey, Cllr C McCredie, Cllr H Pegrum, Cllr B Scruton & Cllr J Whitehouse.

**CLOSURE**

The Town Mayor, Cllr M Wright, closed the meeting at **9.14pm**.

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**Signature of Chairman**

**Date**