

MINUTES of the **PLANNING AND GENERAL PURPOSES COMMITTEE MEETING** held at Epping Hall, St. Johns Road, Epping on **Tuesday, 21st March 2023** at **7.15pm**.

PRESENT:

Cllr B Scruton (Vice Chairman and Mayor - *ex officio*)
Cllr S Baker
Cllr C Burgess (Deputy Mayor - *ex officio*)
Cllr G Scruton
Cllr M Wright

IN ATTENDANCE: No members of the press or public were present.

OFFICER: Geraldine Vallis (Planning & Events Officer)

457 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr N Avey (Chairman) and Cllr C McCredie.

In the absence of the Chairman, the meeting was chaired by Cllr B Scruton (Vice Chairman and Mayor - *ex officio*).

458 DECLARATIONS OF INTEREST

Item 7 Planning Applications (Non-Pecuniary)

Cllr G Scruton declared a non-pecuniary interest in application EPF/0418/23 2 James Street because he lives on that road.

Cllr N Avey and Cllr C McCredie requested an entry to be made in the minutes, to make it clear, that as members of both the Town and District Councils, they will reconsider all matters at District level taking into account all relevant evidence and representations at the District tier. Therefore, they cannot be bound in any way by any view expressed in the parish tier or by the decisions of this Committee.

459 DISPENSATIONS

There were no dispensations.

460 CONFIRMATION OF MINUTES

Committee **RESOLVED** that:

the minutes of the meeting of the Planning & General Purposes Committee held on Tuesday, 7th March 2023 be signed by the Chairman as a true record.

461 PUBLIC QUESTIONS OR COMMENTS

There were no public questions or comments.

462 NOTICES AND INFORMATION

There were no notices or information.

463 PLANNING APPLICATIONS

Committee **CONSIDERED** the following planning and tree applications received from Epping Forest District Council since the date of the previous meeting until the date of this agenda.

EPF/0390/23	7 Homefield Close Epping CM16 4RB Mr and Mrs C and E Smith and Van Wyk	Proposed side entrance porch with pitched roof with new pedestrian access point off highway. (Existing vehicular access point retained). First floor extension and roof remodelling to make the two existing bedrooms over the ground floor living room larger and more useable. Pitched roof canopy on rear façade with window changes on the rear elevation and a new door arrangement into the kitchen. Proposed pitched roof over front facing bay window with door and window alterations. Proposed first floor side facing windows off extended bedrooms over front entrance porch (Revised application to EPF/1746/22) First floor extension and roof remodelling to make the two existing bedrooms over the ground floor living room larger
Committee have NO OBJECTION to this application provided the tree work is carried out under the supervision of the arboricultural officer at EFDC.		
EPF/0418/23	2 James Street Epping CM16 6RR Mr and Mrs Holder	Garage conversion Internal alterations
Committee have NO OBJECTION to this application. Committee commented that they would ideally have liked for the garage to be kept as is because there is a problem with parking in the area.		
EPF/0510/23	237-243 High Street Epping CM16 4BP Marks & Spencer	Retrospective listed building consent for like for like repairs to existing timber panelled frontage.
Committee have NO OBJECTION with the work provided it is carried out under the supervision of the conservation officer at EFDC.		
EPF/0495/23	67 Coronation Hill Epping CM16 5DT Ms Aleisha Charlton	A First floor side extension with a 1m step in from the boundary line and 0.5m step back from the existing facade. This will be above the existing ground floor side extension. Small ground floor front extension to the property with internal alterations. External alterations to elevations. Construction of a dropped kerb.
Committee have NO OBJECTION to this application.		

464 CONSULTATION

New Application Shell Little Waitrose Halfmoon, 24-36 High Street, Epping, CM16 4AE
Application for a Premises Licence in respect of Shell Little Waitrose Halfmoon, 24-36 High Street, Epping, CM16 4AE. The consultation started **4th March 2023** and ends at midnight on **31st March 2023**.

Any representations or comments need to be submitted within this time period.

This application is following the demolition of the existing building and erection of a new store and is for the Sale of Alcohol for consumption OFF the premises Monday to Sunday 07:00 – 23:00 (these are unchanged from the current authorisation). Subject to the licence being granted, the existing premises licence will be surrendered.

Committee **CONSIDERED** the above consultation and **DECIDED** that they had no comment or objection to make about this consultation.

465 CONSULTATION

Street Trading Renewal - Car Park of Epping Train Station

Application to renew a Street Trading Consent at Car Park of Epping Train Station, Station Approach, CM16 4WH.

The consultation runs **10th March 2023 to 30th March 2023**, any comments or representations must be submitted within this time period.

Committee **CONSIDERED** the above consultation and **DECIDED** that they had no comment or objection to make about this consultation.

466 CONSULTATION

New Application 199 Cottis Lane Epping Essex CM16 4BL (Formerly Archies Bar)

New application, plans and consent form for the above location, the application is for the following licensable activities:

- The Provision of Recorded Music Monday to Sunday 11.00 – 23.30
- The Provision of Late Night Refreshment Monday to Sunday 23.00 – 23.30
- The Sale by Retail of Alcohol Monday to Sunday 11.00 – 23.30 **On Sales only**
- Opening Times Monday to Sunday 11.00 – 00.00am

The consultation for this starts **15th March 2023** and ends **11th April 2023**, any comments or representations need to be submitted within this time period.

Committee **CONSIDERED** the above consultation and **DECIDED** that they had no comment or objection to make about this consultation.

467 EFDC PLANNING DECISIONS

Committee **NOTED** that no planning decisions had been received from Epping Forest District Council for this period.

The Chairman closed the meeting at 7.52pm.

Signature of Chairman

Date
